

domeba

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everyone counts

The domeba software suite comprises seven optimally harmonised software worlds that can be individually combined with each other. Our solutions are characterised by maximum flexibility and user-friendly handling.

 <b>Actions &amp; Obligations</b>	Organise audits, delegate obligations, coordinate actions
 <b>Training &amp; Courses</b>	Provide employee training, plan events, organise contractor management
 <b>Skills &amp; Competences</b>	Create competence matrix, determine qualification requirements, conduct surveys
 <b>Occupational Medicine &amp; Health Care</b>	Organise aptitude tests, mandatory, offer and voluntary medical check-ups
 <b>Risks &amp; Hazards</b>	Create risk assessment, digitalise incident management, establish hazardous substance management
 <b>Sustainability &amp; Environment</b>	Manage resources, determine consumption, create environmental reports
 <b>Processes &amp; Quality</b>	Manage documents, create checklists, define processes

domeba not only helps to minimise legal risks, but also improves internal processes and strengthens the trust of customers and partners. With our solution, you lay the foundation for long-term success and competitive advantages:

	<b>Legal reliability:</b> Avoidance of legal violations and liability risks.
	<b>Reputation protection:</b> Strengthening the trust of customers, business partners and investors.
	<b>Increased efficiency:</b> A more efficient way of working through standardisation and optimisation of business processes.
	<b>Cost efficiency:</b> Avoidance of fines through compliance and long-term cost savings through preventative measures.
	<b>Competitive advantage:</b> Strong compliance management is a distinguishing feature compared to competitors.
	<b>Improved corporate governance:</b> Increased transparency, control and better reporting.

Comply with all applicable legal regulations (legal compliance) and self-defined rules (corporate compliance) and organise your action management.

## Functions

- +

Creating, assigning, managing and scheduling measures
- +

Linking training courses, documents or hazards with applicable legal standards
- +

Creating, assigning, managing and scheduling measures
- +

Development of a library of duties with scorecards for the degree of fulfilment
- +

Link to legal databases for recognising changes in the law
- +

Delegation of duties and tasks to responsible user groups

## Your advantages

- ✓

Centralised action management with action templates
- ✓

Automatic notification of changes to laws or legal standards
- ✓

Simple organisation and implementation of audits using checklists
- ✓

Clear monitoring and delegation of tasks, duties and deadlines
- ✓

Flexible connection to legal databases
- ✓







Ensuring legal and corporate compliance in accordance with the law









domeba ensures that you reliably comply with legal and internal requirements. Risks are minimised, fines are avoided and smooth business operations are guaranteed – for greater security and efficiency in compliance management.

Organise all instructions and contractor briefings and use game management to increase employee motivation.

## Functions

-  Organisation and implementation of instructions – in person, electronically or virtually
-  Instruction of external company employees, suppliers and visitors
-  Organisation of the entire event management in the company
-  Organisation of the entire event management in the company
-  Provision of internally or externally created training content
-  Assignment of instructions to specific employee groups, departments or workstations

## Your advantages

-  Instructions for all employees regardless of time and place
-  Extensive training catalogue at a high level
-  Verifiable knowledge transfer through optional comprehension checks
-  Automatic verification generation and audit-proof documentation
-  Individual modification of certificates and visitor passes
-  Simple control of activities, deadlines and dates



With domeba, companies ensure that training and instructions are designed to be effective and motivating. This leads to better trained employees and fewer safety risks – which reduces time, costs and liability risks in the long term.



Manage job requirements, create skills profiles, determine your employees' training needs and organise surveys.

## Functions

- + Identification of skills and abilities of all employees in the competency matrix
- + Identification, monitoring and documentation of training needs
- + Recording and management of job profiles with individual levels of proficiency
- + Management of attestations and certificates with monitoring of validity periods
- + Identification of suitable personnel for specific jobs and tasks
- + Creation of surveys for employee-orientated personnel development

## Your advantages

- ✓ Regular assessment of employee qualifications for personnel development goals
- ✓ Targeted personnel deployment planning for activities and projects
- ✓ Immediate recognition of qualification needs
- ✓ Comprehensive analysis options and statistics
- ✓ Controlled monitoring of tasks, deadlines and schedules
- ✓ Strategic succession planning for positions and activities



With domeba, you can ensure that your employees are optimally qualified to meet current and future requirements. This promotes performance and motivation and ensures your competitiveness – for sustainable success and growth.

Organise workplace and activity-related prevention with clear deadline monitoring, appointment management and comprehensive health care reporting.

## Functions

- + Management and documentation of legally required occupational health check-ups
- + Communication of medical check-up offers to all employees
- + Management and documentation of aptitude tests
- + Evaluation of anonymised statistics for quality assurance
- + Organisation of mandatory, optional and desired check-ups
- + Coordination of actions to be taken and additional or follow-up appointments

## Your advantages

- ✓ Efficient organisation and complete documentation of all preventive medical check-ups
- ✓ Shift-based appointment management and employee self-determination
- ✓ Clear management of appointments, measures and process steps
- ✓ Demand-oriented planning and organisation to avoid duplicate examinations
- ✓ Complete reporting without recording health data
- ✓ Comprehensive quality assurance with high cost savings



By organising preventive care efficiently with domeba, you benefit from improved health in the workplace and reduced sickness absence. This leads to an increase in productivity – for sustainable company development.

## ⚠ Risks & Hazards

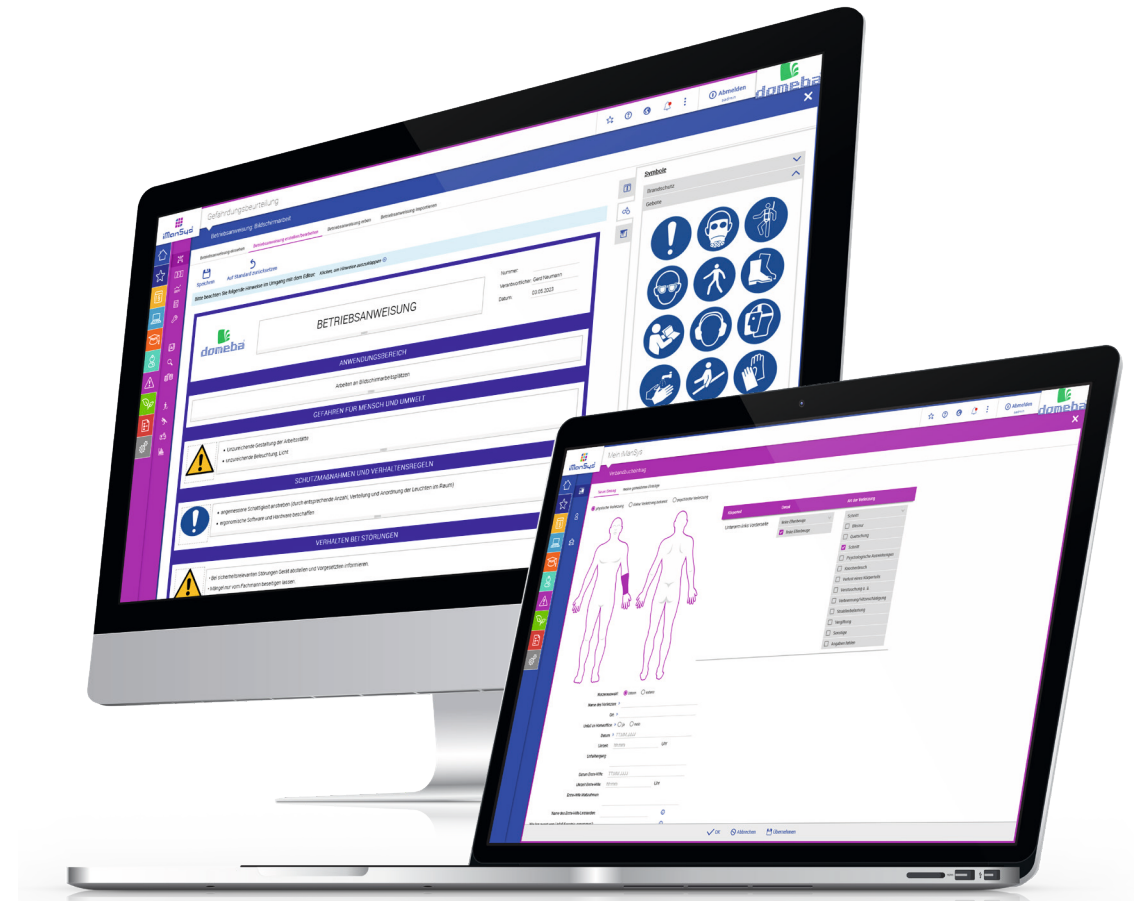
Create hazard assessments for strategic risk management, make first-aid book entries and organise the complete hazardous substance management.

### Functions

- + Preparation of GefB for activities, systems, mental stress and hazardous substances
- + Checklist generator for creating customised checklists
- + Operating instruction editor for the creation of individual or automated operating instructions
- + Development and maintenance of the company-specific hazardous substances register and EMKG
- + Incident management with comprehensive statistics and analyses
- + First aid book for (near) accidents with accident report and notification as well as accident flash

### Your advantages






- ✓ Quick and easy creation of risk assessments using a checklist generator
- ✓ Clear management of measures based on the risk assessment
- ✓ Freely configurable incident management and incident reporting via app
- ✓ Comprehensive hazardous substance management with audit-compliant change history
- ✓ Simple creation of operating instructions with the operating instruction editor
- ✓ Audit-proof versioning and archiving of documents with comprehensive risk reporting









With domeba, you can systematically identify and minimise risks. This prevents potential accidents and legal consequences – for a safe and responsible corporate culture.

Record all systems and objects in your company, determine the resources and consumption data and organise your environmental management.

## Functions

-  Recording of environmentally relevant data and consumption (e.g. fuel or electricity)
-  Monitoring compliance tasks through resubmissions and adherence to deadlines
-  Determination of output values (e.g. emission values or costs)
-  Identification of critical areas and monitoring of environmental impact
-  Consumption reporting including various search and filter functions

## Your advantages

-  Systematic pursuit of climate, environmental protection or sustainability goals
-  Clear reporting with statistics and visualisations
-  Freely definable resource management (material, energy source, costs, etc.)
-  Quickly recognise potential savings in resource consumption
-  Automated conversion factors (e.g. carbon dioxide emissions per litre of petrol)
-  Intelligent linking of all environmental data in the company



With domeba, you can optimise your environmental performance in a targeted manner, leading to cost savings thanks to efficient use of resources. Demanding legal environmental requirements can be met – for sustainable business success and a better image.



Manage all documents for quality management and use checklists for the evaluation or inspection of objects, systems and suppliers.

## Functions

- + Recording, managing and updating documents and document types
- + Release of documents for viewing by individual employees or groups
- + Document release workflows (create, check, release)

- + Checklist generator for evaluating and checking suppliers, objects, etc.
- + Definition and documentation of maintenance measures
- + Definition and mapping of company-relevant processes

## Your advantages

- ✓ Targeted provision and uncomplicated retrieval of current data and information
- ✓ Simple management of approval processes as well as attachments and authorisations
- ✓ Integrated process designer for visualising work steps
- ✓ Simple and advanced search and filter options for documents
- ✓ Transparent control of data records
- ✓ Standardised versioning and publication



With domeba, you optimise your quality management, which increases product and service quality. This strengthens customer confidence and reduces risks and costs due to product defects – for long-term success and competitiveness.



## Action Management

... allows the comprehensive organisation of company actions, including the creation, assignment and scheduling of actions as well as the management of templates and a clearly arranged library.

Your advantages:

- ✓ Effective organisation
- ✓ Standardisation
- ✓ Comprehensibility



## Audit Management

... allows the efficient planning, management and evaluation of audits, including the creation of customised checklists and audit reports with PDF export for smooth audit execution.

Your advantages:

- ✓ Efficient audit planning
- ✓ Customised adaptation
- ✓ Easy documentation



## Legal Norms

... allows a comprehensive overview of laws and regulations, links them to training courses and documents and automatically informs about changes in the law for up-to-date legal compliance.

Your advantages:

- ✓ Current legal compliance
- ✓ Efficient legal administration
- ✓ Time and cost savings



## Obligation Management

... allows the central creation, management and linking of obligations with measures and hazard assessments, as well as the creation of a clear obligation library for efficient controlling.

Your advantages:

- ✓ Efficient duty management
- ✓ Improved compliance control
- ✓ Integrated links





## Training and Course Management

... allows the central administration and documentation of training courses, including the organization of instructions, creation of content and control of activities and deadlines.

Your advantages:

- ✓ Central administration
- ✓ Flexible content
- ✓ Efficient monitoring



## Event Management

... allows efficient planning and implementation of face-to-face events, including documentation of training records, notification of participants and control of activities and deadlines

Your advantages:

- ✓ Efficient event planning
- ✓ Convenient participant communication
- ✓ Comprehensive documentation and control

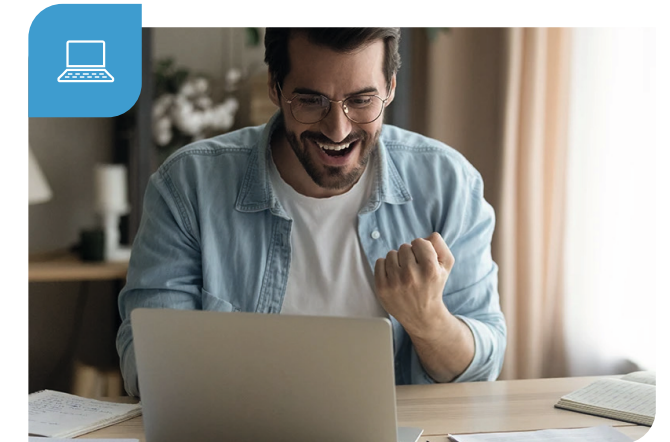


## Contractor Management

... allows the central organization and documentation of visits, including the briefing and control of all activities for optimal time management and efficient administration.

Your advantages:

- ✓ Efficient coordination
- ✓ Optimized time management
- ✓ Comprehensive documentation



## Sweepstake Management

... allows the organization and implementation of gamification campaigns, including viewing evaluations and managing prizes for winners to motivate employees.

Your advantages:

- ✓ Promote motivation and commitment among your employees
- ✓ Simple implementation



## Skill Management

... allows the recording, administration and evaluation of employee skills, provides an overview of job profiles and certificates and supports personnel development through comprehensive evaluations.

Your advantages:

- ✓ Targeted personnel development
- ✓ Transparency and control
- ✓ Data-based decisions



## Surveys

... offers a central platform for creating, planning and analyzing surveys, including employee surveys and satisfaction campaigns, as well as automatic analysis and reporting.

Your advantages:

- ✓ Central administration
- ✓ Targeted surveys
- ✓ Automatic evaluation



## Medical Check-Up Overview

... allows easy organization and management of all occupational health check-ups and helps employees with appointment management. The automatic appointment notification helps you to keep track.

Your advantages:

- ✓ Time savings through automation
- ✓ Legal compliance and security
- ✓ Increase employee satisfaction



## Risk Assessment

... allows the creation of risk assessments to be simplified through standardized catalogs, AI-supported suggestions and schematic risk assessments to save companies time and effort.

Your advantages:

- ✓ Time savings and efficiency
- ✓ Improved accuracy and safety
- ✓ Flexibility and user-friendliness





## Incident Management

... allows the digital management of first-aid book entries, comprehensive incident analyses and the creation of incident statistics to ensure effective and safe health management in the company.

Your advantages:

- ✓ Improved security and prevention
- ✓ Efficient administration and compliance
- ✓ Transparency and traceability



## Hazardous Substance Management

... allows the efficient management of hazardous substances, including storage location and quantity control, as well as AI-supported reading of safety data sheets for greater accuracy and efficiency.

Your advantages:

- ✓ Increased efficiency and speed
- ✓ Improved accuracy and safety
- ✓ Comprehensive overview and control



## Sustainability Management

... allows the digital recording and management of raw materials, rates and consumption as well as the analysis of emission and cost values for comprehensive consumption reporting.

Your advantages:

- ✓ Comprehensive overview of sustainability
- ✓ Efficient data collection and analysis
- ✓ Improved basis for decision-making



## Document Management

... digitizes company documents, enables fast searching and processing, as well as targeted provision and approval for employees, thus avoiding chaotic paperwork.

Your advantages:

- ✓ Efficient management and access
- ✓ Reduction of chaotic paperwork
- ✓ Flexibility and control



## Checklist Management

... allows the creation and customization of checklist templates, supports audits and hazard assessments, and facilitates the structured creation and management of documents.

Your advantages:

- ✓ Structured work processes
- ✓ Flexibility and adaptability
- ✓ Support with compliance and quality assurance



## Process Management

... enables the creation and design of individual process graphics with the open source solution draw.io in order to efficiently illustrate and optimize operational processes.

Your advantages:

- ✓ Improved process visualization
- ✓ Easy handling
- ✓ Increased efficiency

All domeba software modules can be used individually or in combination and offer maximum customizability, flexibility and ease of use.





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